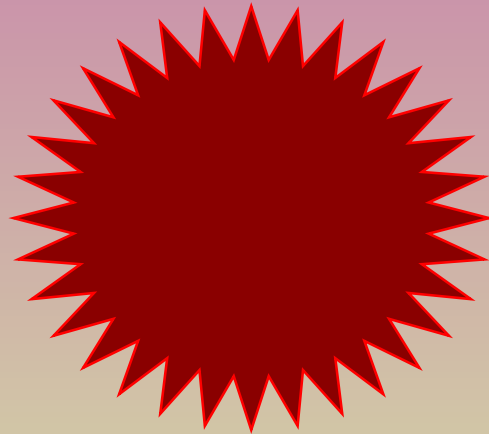


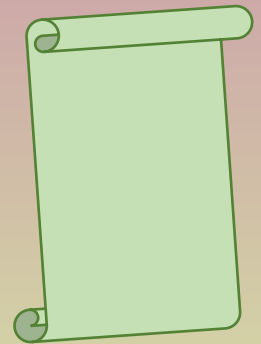
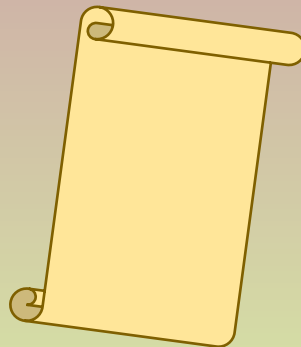
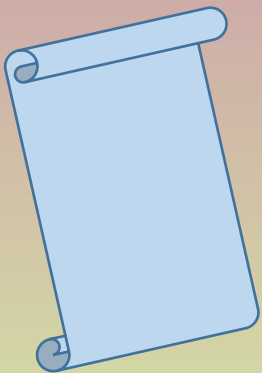
Notary Services



What Is a Notary?

A Notary is a qualified lawyer whose work is recognised internationally.

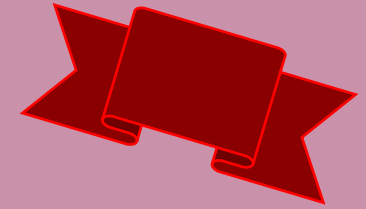
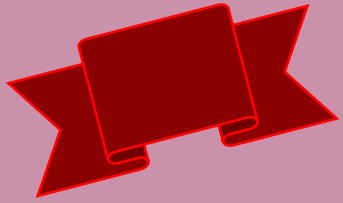
Notaries are appointed by the Court of Faculties of the Archbishop of Canterbury and are subject to regulation by the Master of the Faculties and subject to the applicable laws of the jurisdiction in which they practise. They have to comply with stringent practice rules which are very similar to those which apply to lawyers. Notaries can either practice exclusively as a Notary or they can combine the qualification with a career as a solicitor, barrister or other lawyer.



Functions of the Notary

Notaries provide their services to business and commercial firms who carry out international business and equally they assist private individuals with foreign transactions, such as:

- Preparing and witnessing Powers of Attorney, in various languages as the situation may require
- Dealing with the purchase or sale of land and property abroad
- Providing documents to deal with the administration of the estate of people who are abroad, or who own property abroad
- Authenticating personal documents and information for immigration or emigration purposes, or work visas for overseas employment
- Authenticating company and business documents and transactions providing certificate as to the status of a company or the identity of the directors
- Notarising medical reports and police reports for use in connection with accidents abroad
- Dealing with documents for weddings abroad
- Consents to allow minors to travel abroad
- Bills of Sale and Shipping documentation
- Translation of Documents and notarisation thereof
- Affidavits and Declarations
- Authentication of Copy Documents



Notarial Certification- Apostille

Documents which are to be used abroad often need to be prepared and/or certified by a Notary. Notaries are authorised to prepare and certify many different types of documents, for use in other countries. In addition to the notarial certification, there exists a procedure for legalising notarially certified documents pursuant to the Hague Convention 1961. This procedure is popularly known as “Apostille”, which means the certification of the notary’s signature and seal by the appropriate legal authority. The use of documents internationally has therefore been and continues to be, greatly facilitated. Every country has its own requirements as to how legal documents are prepared, executed and certified. The Notary is well qualified to advise on the varying formalities involved. To be eligible for an Apostille where appropriate, documents and Notary Certificates can be prepared in the language of the jurisdiction concerned.

The Apostille

The apostille itself is a stamp or printed form consisting of 10 numbered standard fields. On the top is the text *APOSTILLE*, under which the text *Convention de La Haye du 5 octobre 1961* (French for “Hague Convention of 5 October 1961”) is placed. This title must be written in French for the Apostille to be valid (article 4 of the Convention).



APOSTILLE

(Convention de La Haye du 5 octobre 1961)

1. Country: UNITED KINGDOM OVERSEAS TERRITORY – GIBRALTAR.

This public document

2. Has been signed by.....

3. for and on behalf of notary public

4. bears the seal stamp of the said notary public

Certified

5. At Gibraltar 6. the.....

7. by THE GOVERNOR AND COMMANDER -IN-CHIEF OF THE CITY OF GIBRALTAR

8. No.....

9. Seal / Stamps: 10. Signature:

For the Governor and Commander in Chief of the City of Gibraltar



The Apostille issued by the Government of Gibraltar

Legalisation

Legalisation is the process by which the signature and seal of the Notary are authenticated by the Embassy or Consulate of the country in which the document is to be used. Legalisation requirements are determined only by the country where the document is going, not by the Government of Gibraltar.



Contact

Attias & Levy is one of the leading law firms in Gibraltar. We have a dedicated team who attend to your every need and ensures that all transactions are carried out quickly and efficiently.

First Floor Suites

39 Irish Town

Gibraltar

Tel: (350) 20072150

Fax: (350) 20074986

